

## **Information sheet on determining the equivalence of professional qualifications in nursing and allied health professions**

In Germany, you require a license to work in nursing or an allied health profession. To obtain this license, you need to make an application for recognition of your professional qualification.

The procedure is explained below.

### **A. Responsibility:**

If you intend to live or work in North Rhine-Westphalia, you should submit your application for recognition to Bezirksregierung Münster (Münster District Council).

### **B. Procedure:**

#### **I. Making an application**

The application form is available on our website at [https://www.bezreg-muenster.de/zentralablage/dokumente/gesundheit\\_und\\_soziales/zentrale\\_anerkennungsstelle\\_gesundheitsberufe/pug/antrag\\_und\\_merkblatt\\_ds.pdf](https://www.bezreg-muenster.de/zentralablage/dokumente/gesundheit_und_soziales/zentrale_anerkennungsstelle_gesundheitsberufe/pug/antrag_und_merkblatt_ds.pdf).

The web page includes a checklist listing all the documents you need for your application. Applications can also be made from another country.

#### **II. Processing times**

You will receive confirmation of receipt of your application and will be notified if there are any outstanding documents which need to be submitted within one month of submitting your application. As soon as you have submitted all of the required documents, you will receive written confirmation. Once we have received all of your documents, we have up to four months to examine your application.

#### **III. Decision**

You will receive an initial decision as to whether your qualification is equivalent to the German qualification. If we determine that your qualification is equivalent to the German qualification, you can use this notification to apply for your professional license (see C.).

If we determine that your training is not equivalent, you will receive a provisional notification (*Zwischenbescheid*). There are two ways to make good any deficits identified:

1. Adaptation course
2. *Kenntnisprüfung* (knowledge test)

For these, please contact a state-registered education institute (or comparable registered institution), a list of which can be found on our website at [https://www.bezreg-muenster.de/de/gesundheit\\_und\\_soziales/zag/servicestelle\\_pug/anbieter\\_anpassung\\_smassnahmen/index.html](https://www.bezreg-muenster.de/de/gesundheit_und_soziales/zag/servicestelle_pug/anbieter_anpassung_smassnahmen/index.html).

When you have successfully completed the adaptation course or *Kenntnisprüfung*, you will receive an official notification (*Feststellungsbescheid*) stating that your foreign qualifications are recognised as equivalent. You then need to make an application for a professional license (see C.).

### **C. Professional license**

Your application for a professional license should be made to the competent authority stated in your official notification.

**NOTE: You CANNOT work in your intended nursing or allied health profession in Germany without a professional license.**

### **D. Further information**

A list of requirements that need to be met to have your qualifications recognised, plus forms and FAQs are available on our website at [https://www.bezreg-muenster.de/de/gesundheit\\_und\\_soziales/zag/servicestelle\\_pug/index.html](https://www.bezreg-muenster.de/de/gesundheit_und_soziales/zag/servicestelle_pug/index.html).

**Note: The entire recognition process must be conducted in German.**

Your team for nursing and allied health professions at

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